

**The Holding Company for Chemical Industries
Transport & Engineering Company (TRENCO)**

PRE-QUALIFICATION QUESTIONNAIRE (PQQ)

For

The International Tender No. 2 - 2015

Concerning

The new Joint Venture Tires Production Company (JVC)

Name of Applicant:	
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PRE-QUALIFICATION
QUESTIONNAIRE (PQQ)

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Should you have any queries in relation to this PQQ. Please contact: Chemist / Mohammed Abdel-Rahman
Purchase Director at The E-Mail Address: trenco1@mail.contact.com.eg

SECTION 1

1. GUIDANCE NOTES FOR APPLICANTS

1. This pre-qualifying (PQQ) questionnaire is designed to provide Trenco with the information required to introduce your company to become the prospective partner with Trenco & The Holding Co. regarding The JVC.
2. You are kindly asked to complete this questionnaire, otherwise stating nil or not applicable where appropriate.
3. Any information or documents submitted in response to this questionnaire should relate to your esteemed company only for it is the organization that will enter into a formal agreement with Trenco & The Holding Co if awarded the contract.
4. Where any question refers to relevant Egyptian legislation, non-Egyptian organizations should answer on the basis of applicable laws in your own country.
5. All responses and submissions provided may form part of the contract should your organization awarded it.

6. If you have any queries please contact: Chemist / Mohammed Abdel-Rahman Purchase Director at The E-Mail Address: trenco1@mail.contact.com.eg.

7. Please post the completed questionnaires and all additional information, ensuring that the Declaration at the end of the questionnaire is signed, to:

Transport & Engineering Co. "TRENCO" 38Th St. , Smouha, Alexandria. Egypt.

8. Your valuable respond will demonstrate competitive experience of delivering a comprehensive, effective, efficient and economic service for the supply of Knowhow, technology, and Technical Assistant in the field of Tires Production, Design and Development.

12. This document will be used to create a shortlist of prospective partners who will be invited to submit their formal offers.

13. ASSESSMENT CRITERIA

Criteria	Background
Financial position	The Competitor meets the minimum set standards of economic and financial position to service the term and value of the contract.
Technical and Service Quality Competence	The supplier meets the minimum set standards of technical and service quality competence by professional expertise to service the term and value of the contract.
References	Supporting reference details experience and ability to deliver a contract of this nature.
Supporting Documentary Evidence	<ul style="list-style-type: none">a. Copy of the completed PQQ including any supplementary evidenceb. Copy of sample documents, policies and procedures requested by this PQQ to apply to this project.

SECTION 2

TENDER QUESTIONNAIRE CONTENTS

- A. Organization Profile
- B. Economic and Financial Status
- C. Technical Capacity
- D. Health, Safety and Environmental Issues

NAME OF ORGANISATION.....

A. Organization Profile

1. Organization Name	
2. Main Address	
3. Registered Office (a) address (b) post code (c) telephone number (d) fax number	
4. Point of Contact (a) name (b) designation (c) telephone number (d) fax number (e) Email Address (f) Web Address	
5. Please list any Trade, or Professional Associations that the organization belongs to, with names and registration numbers.	

B. ECONOMIC AND FINANCIAL STATUS

1. Please enclose a copy of the Certificate of Incorporation of the Company and any Certificate of Change of Name.	
2. If required, you may be asked to enclose copies of your audited accounts and annual reports for the last three years, to include: (a) Balance Sheet (b) Profit and Loss Account (c) Full Notes to Account (d) Directors Report/Auditors Report	You are not required to send accounts at this stage.
3. Please enclose statement of the annual turnover of the relevant activities for the current production & selling period. Please State \$.....	
4. If the accounts you are submitting are for a year ended more than 10 months ago, can you confirm that the organization described in those accounts is still producing & selling?	
5. Are there currently any outstanding claims or litigation against the organization?	
6. Please give the name and address of your Bankers from whom references may be taken up.	
7. VAT Registration Number.	
8. What will the expected Total Capital Investment be?	
9. What will your prospected Share Holding Percentage of the Total Capital Investment be?	
10. Have your organization ever participated in such a project or any other similar projects? Where? When? Detailed answer is requested.	

C. TECHNICAL CAPACITY

<p>1. Organization's Capacity State the number of employees in your organization engaged in the type of work for which you are applying. Please also provide those figures for the part of the organization that would deal with this project.</p>	<p>Management: Professional/Technical: Admin/Clerical: Supervisors: Operatives: Others:</p>
<p>2. How does your organization assess the suitability and competence of potential workers. (Please tick as appropriate)</p> <p>(a) Job description (b) Application forms (c) Interview (d) References (e) Qualifications (f) Inspection of previous work (g) Trial period before confirmation of Employment (h) Personal recommendations (i) Other (please specify)</p>	
<p>3. State the name, educational, professional and technical qualifications and experience of the managerial and supervisory staff that would be responsible for this project and providing the required services.</p>	
<p>4. Has your organization ever suffered any financial deduction for defective performance of any project within the last three years?</p>	
<p>5. Has your organization ever had a contract terminated under the terms of any project?</p>	
<p>6. To the best of your knowledge has your organization ever not had a contract renewed for failure to perform the terms of the contract?</p>	
<p>7. QUALITY ISSUES (a) Please supply certificate for quality and scope of approval. (b) What training facilities do you have?</p>	
<p>8. Will it be possible to hire previous employees of Trengo?</p>	
<p>9. Will the employees of Trengo have the priority when selections for hiring are done?</p>	

<p>10. Past reference experience:</p> <p>(Describe your role in the project)</p> <p>(Any other data you feel necessary will be appreciated).</p>	<p>Project Name:</p> <p>Location:</p> <p>Client:</p> <p>Type of Cooperation:</p> <p>Total Investment:</p> <p>Percentage of participation:</p> <p>Supply of Know How:</p> <p>Supply of Technical Assistance:</p> <p>Engineering Supervision:</p> <p>Commissioning:</p> <p>Training:</p>
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D. Health, Safety and Environmental Issues

1. Please provide a copy of your organization Health and Safety Policy?	
2. Please provide a copy of your environmental policy?	
3. What are environmental management systems do you have in place? Please provide details.	
4. What actions have been taken over the last three years to improve the environment? Please describe.	

SECTION 3 PROJECT-SPECIFIC QUESTIONS

Please answer each question as thoroughly but as concisely as possible, attaching extra information where necessary.

1. How many employees does such a project need to be fully operated?	
2. How can you secure the raw material sources?	
3. What is the optimum production mix of such project?	
4. Do you have your exporting channels that may enable you to export 75% of the project's total production?	
5. What will the expected Total Capital Investment be?	
6. What will your prospected Share Holding Percentage of the Total Capital Investment be?	

SECTION 4 ADDITIONAL INFORMATION

4.1 What do you consider to be your organizations competitive advantage or unique point to this project?

SECTION 5 DECLARATION

I certify that the information submitted within this questionnaire is correct.

I understand that the information will be used to assess my organization's suitability to become a prospective partner with Trencor & The Holding Company for Chemical Industries and that information will be held on computer and manually for this purpose.

SIGNED:

NAME (Print):

POSITION:

FOR AND ON THE BEHALF OF:

DATE:

EMAIL:

TEL: FAX:

MOBILE:

A director or other authorized senior representative of your organization must sign this form.